

Tool #14A – Mastery Checklist

Name:

Date:

School / Class / Department:

Phone / Extension:

Team / Role:

Step 1**Q1 Step Name (short label):**

Q2 What is the action? (what to do):

Q3 Do I understand? (Yes / No / Not Yet):

Q4 What I don't understand about this step:

Q5 How can I show I understand?

Q6 Why this step matters:

Step 2**Q1 Step Name (short label):**

Q2 What is the action? (what to do):

Q3 Do I understand? (Yes / No / Not Yet):

Q4 What I don't understand about this step:

Q5 How can I show I understand?

Q6 Why this step matters:

Step 3**Q1 Step Name (short label):**

Q2 What is the action? (what to do):

Q3 Do I understand? (Yes / No / Not Yet):

Q4 What I don't understand about this step:

Q5 How can I show I understand?

Q6 Why this step matters:

Step**Q1 Step Name (short label):**

Q2 What is the action? (what to do):

Q3 Do I understand? (Yes / No / Not Yet):

Q4 What I don't understand about this step:

Q5 How can I show I understand?

Q6 Why this step matters:
